Docusign Envelope ID: 3B8402CE-A78D-8839-8200-6DD5F9B34C6A

INFORMATION REGULATOR (SOUTH AFRICA)
Ensuring protection of your personal information and effective access to information

Woodmead North Office Park, 54 Maxwell Drive, Woodmead,
Johannesburg, 2191, Gauteng Province, South Africa
P.O Box 31533, Braamfontein, Johannesburg, 2017
Email: enquiries@inforegulator.org.za
Website: www.inforegulator.org.za
Toll Free: +27 80 001 7160

BRANCH: **INFORMATION REGULATOR: GAUTENG**

Tel: 010 023 5200 **Fax:** N/A

SUPPLY CHAIN MANAGEMENT SPECIFICATION	
Name of Directorate	Information Regulator
File Reference	5/2/3/2
RFQ Number	RFQ-43-2026/27
Date of Specification	20 October 2026
Closing Date and Time	16 November 2026
Contact Number	010 023 5200
Venue for delivery of goods / services	Electron provisioning to the Information Regulator's existing Veeam Data Cloud tenancy (no physical delivery). Physical address: Woodmead North Office Park, 54 Maxwell Drive, Woodmead, Johannesburg, 2191
Contact E-mail	scm@inforegulator.org.za
Contact Person (SCM)	Milton Gasa

REQUEST FOR QUOTATION FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF ONE HUNDRED AND SEVENTY (170) VEEAM DATA CLOUD LICENCES FORMICROSOFT 365 AND MICROSOFT ENTRA ID, FOR A PERIOD OF TWELVE (12) MONTHS

Specification to be supplied	**Qty**	**Description**
Veeam Data Cloud for Microsoft 365 (Advanced plan), protecting Microsoft 365 and Microsoft Entra ID; twelve (12) month subscription from 01 February 2027 to 31 January 2028	170 users	Refer to Section 2 (Technical Requirements)

Adv. FDP Tlakula (Chairperson), **Adv. LC Stroom** (Full-time Member), **Ms. N Mtshontshi** (Full-time Member),
Mr. MV Gwala (Part-time Member), **Ms. AR Tilley** (Part-time Member),
Mr. M Mosala (Chief Executive Officer)

Docusign Envelope ID: 3B8402CE-A78D-8839-8200-6DD5F9B34C6A

SPECIFICATION FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF ONE HUNDRED AND SEVENTY (170) VEEAM DATA CLOUD LICENCES FOR MICROSOFT 365 AND MICROSOFT ENTRA ID, FOR A PERIOD OF TWELVE (12) MONTHS

1. INTRODUCTION AND BACKGROUND

1.1 The Regulator invites quotations from authorised Veeam partners or resellers for the renewal of this subscription for twelve (12) months, from 01 February 2027 to 31 January 2028. This is a renewal of an existing, operational service. It is not a new deployment or a migration to another product.

2. TECHNICAL REQUIREMENTS

2.1 Licence requirement

2.1.1 The bidder must quote for the following. Partial quotations (fewer licences, a shorter term or a different plan) will not be considered.

Item	Description	Quantity	Unit	Term
1	Veeam Data Cloud for Microsoft 365 – Advanced plan (Microsoft 365 and Microsoft Entra ID data resilience), annual subscription, billed upfront, including Veeam 24/7 production support	170	Per user	12 months: 01 Feb 2027 – 31 Jan 2028

2.1.2 Licences must be registered to the Regulator's Existing Tenancy, linked to its current Microsoft Entra ID tenant and primary domain, and must be issued in the name of the Information Regulator.

2.2 Microsoft 365 workloads to be protected

2.2.1 The subscription must protect, for every licensed user, the following Microsoft 365 data:

(a) Exchange Online: user mailboxes, shared mailboxes and in-place archive mailboxes, including email, calendars, contacts and tasks;

(b) SharePoint Online: all sites, document libraries, lists and their version history;

(c) OneDrive for Business: all user OneDrive accounts; and

(d) Microsoft Teams: teams, channels (standard, private and shared), channel posts, and files and settings.

Docusign Envelope ID: 3B8402CE-A78D-8839-8200-6DD5F9B34C6A

2.3 Microsoft Entra ID objects to be protected

2.3.1 The subscription must protect, at a minimum, the following Microsoft Entra ID objects and logs:

(a) users, groups, and directory role assignments;

(b) administrative units, application registrations and enterprise applications (service principals);

(c) Conditional Access policies; and

(d) audit logs and sign-in logs.

2.4 Backup, storage and retention

2.4.1 Backups must run automatically at least once every twenty-four (24) hours for all protected workloads.

2.4.2 Backup storage must be unlimited for the protected users and included in the licence price. No additional storage, egress, restore or retention charges may be levied during the Subscription Term.

2.5 Recovery

2.5.1 The solution must support point-in-time and granular recovery of a single item (email, file, list item, Teams post), a folder, a mailbox, a OneDrive account, a site or a team.

3.6 Security

3.6.1 Backup data must be encrypted in transit and at rest.

3.6.2 Backup copies must be held in storage that is logically isolated from the Regulator's production Microsoft 365 tenant, so that a compromised Regulator administrator account cannot delete or encrypt them.

3.7 Data residency (POPIA)

3.7.1 All backup data must be stored within the Republic of South Africa. Backup data must not be stored or replicated outside the Republic without the prior written consent of the Regulator, consistent with section 72 of POPIA.

3.8 Continuity of the Existing Tenancy

3.8.1 The renewal must be applied to the Existing Tenancy. There must be no loss of existing backup data, backup history, policies, retention settings or configurations, and no requirement to re-seed backups.

Docusign Envelope ID: 3B8402CE-A78D-8839-8200-6DD5F9B34C6A

3.8.2 There must be no gap in protection between the expiry of the current subscription at 23:59 on 31 January 2027 and the start of the Subscription Term.

3.8.3 Where the bidder is not the Regulator's current partner of record, the bidder must arrange the transfer of the subscription to itself with Veeam, at no additional cost to the Regulator, without any interruption to the service.

3.9 Support

3.9.1 Veeam 24/7 production support must be included for the full Subscription Term.

4. DELIVERY AND IMPLEMENTATION

4.1 The Service Provider must place the licence order with Veeam within five (5) working days of receiving the Regulator's official purchase order.

4.2 The Subscription Term must start on 01 February 2027. A subscription that starts earlier or later, or that shortens the twelve (12) month term, will not be accepted.

4.3 Within five (5) working days of activation, the Service Provider must submit to the Regulator:

4.3.1 proof of entitlement from Veeam confirming the plan, quantity (170), Subscription Term and the tenancy to which the licences are registered.

5. IMPORTANT DOCUMENTS

5.1 Failure to submit any of the following will result in disqualification:

5.1.1 **Partner / reseller certificate or letter:** a valid certificate, or a letter on the letterhead of Veeam or an authorised Veeam distributor, confirming that the bidder is an authorised Veeam partner or reseller entitled to resell Veeam Data Cloud. A certificate must be valid on the closing date; a letter must be dated within twelve (12) months before the closing date.

5.1.2 **Reference letters:** at least three (3) reference letters from clients to whom the bidder has provided similar licences (Veeam Data Cloud, Veeam Backup for Microsoft 365 or a comparable Microsoft 365 backup subscription) within the past four (4) years before the closing date. Each letter must be on the client's letterhead, signed and dated, and must state the licences provided, the quantity, the period, and the name, telephone number and email address of a contact person. The Regulator may verify any reference; a reference that cannot be verified will not be counted.

Docusign Envelope ID: 3B8402CE-A78D-8839-8200-6DD5F9B34C6A

6.1.3 **Detailed proposal and quotation:** a proposal describing the licences and all functionalities and services included, with all pricing indicated as required in Section 5.

7. ADDITIONAL DOCUMENTS

7.1 Quotations must be accompanied by the following documents:

7.1.1 A valid SARS Tax Compliance Status PIN;

7.1.2 Original certified BBBEE Certificate/ Affidavit;

7.1.3 Most recent CSD registration report;

7.1.4 Quotations must be valid for two (2) months

7.1.4 **Information Officer registration certificate:** proof that the bidder's Information Officer has been registered with the Information Regulator, as required by section 55(2) of POPIA;

7.1.5 completed and signed standard bidding documents (SBD 1, SBD 4 and SBD 6.1) as issued by SCM; and

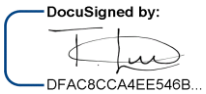
7.1.6 Delivery period.

7.2 Quotations that do not comply with the above, or that are received after the closing date and time, will NOT be considered.

SPECIFICATION COMPILED AND SIGNED OFF

COMPILED BY		
Name	Mr. P Laka	
Position	ICT: Infrastructure Lead	
Signature	Signed by: 5254EC1C4470441...	**Date** 20-Oct-2026 | 16:08 SAST

Docusign Envelope ID: 3B8402CE-A78D-8839-8200-6DD5F9B34C6A

SPECIFICATION SIGNED OFF BY		
Name	Mr. T Luyaba	
Position	Chief Information Officer (CIO)	
Signature	DocuSigned by:  DFAC8CCA4EE546B...	**Date** 20-Oct-2026 | 21:00 SAST