



Woodmead North Office Park, 54 Maxwell Drive, Woodmead,
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BRANCH: INFORMATION REGULATOR: GAUTENG

Tel: 010 023 5263 / 010 023 5200

SUPPLY CHAIN MANAGEMENT SPECIFICATION		
Name of Directorate	Information Regulator	
Date of Specification	08 October 2026	
Closing Date	27 October 2026 @ 17:00	
RFQ Preference Points System	80/20	
Venue for delivery of goods/services	54 Maxwell drive, Old General Motors building	
Contact E-mail	SCM@infoRegulator.org.za	
Contact Person	Phindulo Maphangula / Kerryn Mashaba / Lesego Korae	
Contact Number	010 023 5200	
PROCUREMENT OF CHANGE MANAGEMENT PROGRAMME		
Specification to be supplied	Qty	Description
For the Development and Implementation of a Staff Change Management Workshop(s) in line with the Change Management Program.	Organisational Refer to attached TORS	See attached Terms of Reference

2.1 RFQ Terms and Conditions

- 2.1.1 Bidders must be registered with the National Treasury (CSD) Central Supplier Database and attach a copy of their CSD report, or Unique number
- 2.1.2 Bidders are required to submit their Tax Pin in their bids.
- 2.1.3 Bidders are required to submit an original or certified copy of the B-BBEE certificate or Sworn Affidavit as per the B-BBEE Act.
- 2.1.4 Bidders must complete, sign, and submit updated SBD 4, and SBD 6.1
- 2.1.5 Bidders are encouraged to register their Information officers on the Regulator website and submit a copy of the certificate.
- 2.1.6 Bidders must indicate quotation validity and estimated delivery of goods / service

3. SIGNATURE

SPECIFICATION SIGNED OFF BY	
Name	Mr. B SIBIYA
Position	MANAGER: HUMAN RESOURCES DEVELOPMENT AND PERFORMANCE
DocuSigned by:  F81E437A36B34E0 08-Oct-2026 08:57 SAST	
SIGNATURE	DATE