



**INFORMATION
REGULATOR
(SOUTH AFRICA)**
Ensuring protection of your personal information
and effective access to information

Woodmead North Office Park, 54 Maxwell Drive,
Woodmead, Johannesburg, 2191, Gauteng Province,
South Africa
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ENTITY:

INFORMATION REGULATOR

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SUPPLY CHAIN MANAGEMENT SPECIFICATION

SUPPLY CHAIN MANAGEMENT SPECIFICATION		
Name of Directorate	Information Regulator	
Date of Specification	08 July 2026	
Closing Date	16 July 2026@17:00	
RFQ REF:	RFQ-19-2026/27	
Preference Points Applicable	80/20 Principle	
Contact Number	010 023 5200 / 010 023 5261	
Venue for delivery of goods/services	Woodmead North Office Park, 54 Maxwell Drive, Woodmead, Johannesburg.	
Responses should be submitted strictly via SCM Email.	SCM@infoRegulator.org.za	
Contact Person	Kerryn Mashaba/ Phindulo Maphangula	
REQUEST FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE PURIFIED HOT AND COLD - WATER DISPENSERS FOR A PERIOD OF TWO YEARS FOR INFORMATION REGULATOR (SOUTH AFRICA).		
Specification to be supplied	Qty	Description
Rental of four (4) water cooler dispensers and delivery of purified bottled water for a period of twenty-four months	Four (4)	Four (4) hot and cold-water cooler dispensers and delivery of purified bottled water

Delivery of two (2) bottles per dispenser for a period of two years,	Two (2) per day	Delivery of two (2) bottles per dispenser, per day and as and when required.
Maintenance and annual replacement of filters	Four (4)	Maintenance and annual replacement of filters for four (4) water coolers

Quotation(s) must be accompanied by the following documents where applicable:

1. Tax Clearance Certificate;
2. Original certified BBBEE Certificate/ Affidavit;
3. Most recent CSD registration report;
4. Certificate of Compliance;
5. Delivery period;
6. Bids not in compliance with the above-mentioned and received after the closing date of the request for quotation will **NOT** be considered.

SPECIFICATION SIGNED OFF BY	
Signature:	<i>givenshikwambana</i>
Date:	08 July 206
Name and Title: Manager: Facilities Management	