

BRANCH: INFORMATION REGULATOR: GAUTENG

Tel: 010 023 5237

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SUPPLY CHAIN MANAGEMENT SPECIFICATION		
Name of Directorate	Information Regulator	
Date of Specification	27 July 2026	
Closing Date	03 August 2026@17:00	
Contact Number	010 023 5200	
Preference Points	80/20	
Venue for delivery of goods/services	Woodmead North office Park, 54 Maxwell Drive, Woodmead. Johannesburg, 2191	
Contact E-mail and Fax	SCM@infoRegulator.org.za	
Contact Person	Kerryn Mashaba / Puleng Magoro/Phindulo Maphangula	
PROCUREMENT OF GROCERIES		
Specification to be supplied	Qty	Description
5kg Brown Sugar similar or equivalent to “Selati”	5kg bag X 12	Twelve 5kg brown sugar X 6
750g Powder Milk similar or equivalent to Cremora	1X 12 Boxes	Twelve (12) boxes of Powder Milk
1Lt Long Life Full Cream Milk similar or equivalent to First Choice or Parmalat	1X 20 boxes (6 in a box/pack)	Twenty (20) boxes of full cream milk (6 per pack)
80 teabags similar or equivalent to Rooibos	1 x 12 boxes of 80 teabags	Twelve (12) boxes of 80 teabags per pack
2kg Biscuits similar or equivalent to Choice Assorted	1 X 10 Boxes	Ten (10) boxes of 2kg Choice assorted biscuits
200g of Biscuits similar or equivalent to Lemon cream	1 X 10 Boxes	Ten (10) X 200g lemon cream biscuit (in a box)
Luxury belgian biscuit 400g of Biscuits similar or equivalent.	1 X 10 Boxes	Ten (10) X 400g luxury belgian biscuits (in a box)
100 teabags similar or equivalent to Five Roses	1 X 6 Boxes	Six (6) boxes of 100 teabags per pack
200g Eat sum mor Biscuit similar or equivalent to Eat sum mor Biscuits	1 X 10 Boxes	Ten (10) boxes of 200g Eet sum mor biscuit (in a box)
100 teabags similar or equivalent to Joko	1 X 4 Boxes	Four (4) boxes of 100 teabags per pack
200g Bottle of Coffee similar or equivalent to Jacobs	1 X 24 Bottles	Twenty-four (24) X 200g bottle of coffee

Bulk Still Water (200) x 6 pack of 500ml	1 X 200 pack (6 bottles in a pack)	Two hundred (200) X 6 pack of 500ml of still water
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NB: PLEASE NOTE THAT ALL PRODUCTS/ ITEMS MUST NOT EXPIRE IN LESS THAN 6 MONTHS PERIOD.

Quotation(s) must be accompanied by the following documents where applicable:

1. Valid Tax Pin Status;
2. Valid and Original certified BBBEE Certificate/ Sworn Affidavit;
3. Recent CSD Registration Report;
4. Complete and sign the SBD 4 and SBD 6.1;
5. Bids not in compliance with the above-mentioned and received after the closing date of the request for quotation will **NOT** be considered.

Specification approved by:

Initials and Surname: G.SHIKWAMBANA

Position: Manager Facilities Management

Signature:  D43B39516C3C448...

Date: 27-Jul-2026 | 12:13 SAST