



INFORMATION REGULATOR (SOUTH AFRICA)

Ensuring protection of your personal information
and effective access to information

Woodmead North Office Park, 54 Maxwell Drive, Woodmead,
Johannesburg, 2191, Gauteng Province, South Africa
P.O Box 31533, Braamfontein, Johannesburg, 2017
Email: enquiries@infoeregulator.org.za
Website: www.infoeregulator.org.za
Toll Free: +27 80 001 7160

The Information Regulator (Regulator) is a juristic person established in terms of Section 39 of the Protection of Personal Information Act 4 of 2013 (POPIA) which enjoins the Regulator to be independent and impartial and to perform its functions and exercise its powers without fear, favour or prejudice. It is accountable to the National Assembly and has jurisdiction throughout the Republic of South Africa. The Regulator is responsible for the promotion and protection of the right to privacy as it relates to the protection of personal information and right of access to information. In this regard, it exercises its powers and performs its functions in accordance with POPIA and the Promotion of Access to Information Act 2 of 2000 as amended (PAIA). The Regulator consists of five (5) Members namely: the Chairperson and four (4) ordinary Members appointed by the President of the Republic of South Africa for a five (5) year term. The Chairperson and two (2) ordinary Members are appointed on a full-time and the other two (2) Members on a part-time basis. Section 47 of POPIA empowers the Regulator to establish its own administration to assist it in the performance of its functions. In this regard, the Regulator must appoint the Chief Executive Officer (CEO) and other staff members to assist it in the performance of its functions. The Head Office of the Regulator is situated in Woodmead, Johannesburg. The Regulator is currently hereby inviting suitably qualified candidates whose appointment will promote equity and representivity to submit applications for the vacant position listed below: Women and People with disability are encouraged to apply. For detailed information please visit our website www.infoeregulator.org.za vacancies.

INTERNAL /EXTERNAL ADVERT

POSITION: POST: CHIEF EXECUTIVE OFFICER (5 YEAR CONTRACT APPOINTMENT)

REFERENCE: IR1/02/2026

CENTRE: HEAD OFFICE: WOODMEAD, JOHANNESBURG

SALARY LEVEL: SIXTEEN (16)

SALARY: R2 446 749.00 (all-inclusive package and not negotiable)

The successful candidate will be required to sign a performance agreement annually.

REQUIREMENTS

- Matric certificate plus a postgraduate qualification in Business/Public Administration/Management and Legal at National Qualifications Framework (NQF) level 8 as recognised by South African Qualifications Authority (SAQA);
- Legal Qualification is a requirement;
- 8-10 years' experience at Senior Management level, of which five (5) years were spent at Executive level or equivalent; and

- Knowledge of corporate governance principles, policy development and implementation.

SKILLS AND COMPETENCIES REQUIRED

Strategic leadership and direction; financial management; people management and empowerment; communication (writing and verbal); dispute resolution and change management.

KEY PERFORMANCE AREAS

- Provide strategic leadership, management and administrative support to the Information Regulator;
- Exercising powers and perform duties and functions in terms of section 48 of the Protection of personal Information Act, 4 of 2013 (POPIA);
- Performing duties and responsibilities in terms of section 55 of POPIA;
- Performing duties and Exercising powers in terms of section 52 (3) of POPIA; and
- Manage financial, budgetary control and financial reporting in terms of the sections 38-44 of the Public Finance Management Act, 1 of 1999.

Applications for this position must be submitted by email at – Recruitment1@infoRegulator.org.za. No hand-deliveries will be accepted.

IMPORTANT INSTRUCTIONS TO CANDIDATES

- The above-mentioned position is contract, and appointment will be done in terms of section 47 of the Protection of Personal Information Act 4 of 2013 (POPIA) as the enabling Act.
- **Applications *must* be submitted on new application for employment form. The new application form can be downloaded:**
<https://info regulator.org.za/vacancies/>.
- Received application with an incorrect application form will not be considered.
- **Ensure that the form is signed and dated before you submit your application. Please use your signature or valid e-signature and your name written in block/typed print.**
- Candidates are advised to complete all compulsory sections of the Application Form in full.
- Should a candidate be in possession of foreign qualification(s), such must be accompanied by an evaluation certificate obtained from the South African Qualifications Authority (SAQA) to confirm the appropriate National Qualifications Framework (NQF) Level.
- **Candidates must indicate their current Salary Notch on their CV, particularly on employment history.**
- Candidates must adhere to the following instructions:
 - ✓ Write the correct name of the position and reference number as the subject on the email.
 - ✓ Due to size requirements of our mailbox, applicants must zip their documents before submitting to the Regulator.
 - ✓ It is the responsibility of the applicant to ensure that his/her application is delivered in the correct mailbox of the Regulator.
 - ✓ The Regulator will not take responsibility for any email which was not delivered.
- **Failure to comply with any of the above instructions will result in the application being disqualified.**
- **Applications received after the closing date will not be considered.**
- If an applicant wishes to withdraw an application, it must be done in writing.
- As part of the selection process, shortlisted candidates will be subjected to processes such as Security Screening, Reference Checks, Citizenship verification and Qualifications Verification.
- Successful candidates will serve probation for a period of twelve (12) months.

- Any successful candidate will be required to sign a Performance Agreement on an annual basis.
- It is the Regulator's intention to promote equity and representivity through the filling of these posts and to facilitate this process, an indication of important demographic information such as race, gender and type of disability, if any, is required.
- Due to high volume of applications anticipated, there will be no acknowledgement of applications and further communication will only be made with the shortlisted candidates.
- Candidates who do not comply with the instructions will be disqualified.
- Applicants who do not receive confirmation or feedback within three (3) months after the closing date must accept that their applications were unsuccessful.
- The Regulator reserves the right to withdraw any advertised position or not to appoint.
- Enquiries related to the above post may be directed to the following officials:

Mr SF Ledwaba at SLedwaba@infoRegulator.org.za or **Ms M Madibana** Mmadibana@infoRegulator.org.za

CLOSING DATE: 24 JULY 2026

Applications for this position must be submitted by email at – Recruitment1@infoRegulator.org.za. No hand-deliveries will be accepted.

Disclaimer

The personal information submitted herein shall be solely used for processing your application for a job with the Information Regulator (Regulator) and/or subsequent appointment should your application be successful.

All the personal information submitted herein shall be used for the purpose stated above, as mandated by the Protection of Personal Information Act, 2013. By submitting your personal information, you agree that such information may be disclosed to the third party for verification of qualifications, reference checks and criminal checks. The Regulator undertakes to ensure that appropriate security control measures are implemented to protect all your personal information submitted.