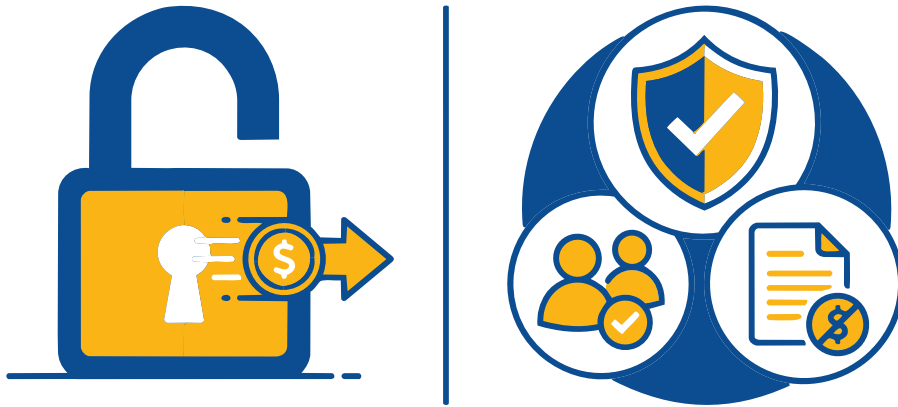


PAIA FEE STRUCTURE AND EXEMPTIONS



Fee schedule and exemption information for information requesters.



**INFORMATION
REGULATOR**
(SOUTH AFRICA)

New address: Woodmead North Office Park, 54 Maxwell Drive Woodmead,
Johannesburg 2191, Gauteng Province, South Africa
Tel: +27 10 023 5246 **Toll Free:** +27 80 001 7160
Website: www.inforegulator.org.za





Private Body Fees

Item	Description	Amount
1.	Request fee, payable by every requester	R140.00
2.	Photocopy or printed black & white copy for every A4 page	R2.00 per page or part of the page
3.	Printed copy of A4-size page	R2.00 per page or part of the page
4.	For a copy in a computer-readable form on: <ul style="list-style-type: none">• a flash drive (provided by the requester)• a compact disc (CD) if the requester provides the CD to us• a compact disc (CD) if we give the CD to the requester	R40.00 R40.00 R60.00
5.	For a transcription of visual images, for an A4-size page or part of the page	This service will be outsourced. The fee will depend on the quotation from the service provider.
6.	For a copy of visual images	This service will be outsourced. The fee will depend on the quotation from the service provider.
7.	For a transcription of an audio record, per A4-size page	R24.00
8.	For a copy of an audio record on a flash drive (provided by the requester) For a copy of an audio record on compact disc (CD) if the requester provides the CD to us For a copy of an audio record on compact disc (CD) if we give the CD to the requester	R40.00 R40.00 R60.00



PAIA Fee Structure and Exemptions

Fee schedule and exemption information for information requesters.

Item	Description	Amount
9.	For each hour or part of an hour (excluding the first hour) reasonably required to search for, and prepare the record for disclosure The search and preparation fee cannot exceed	R145.00 R435.00
10.	Deposit: if the search exceeds 6 hours	One-third of the amount per request. It is calculated in terms of items 2 to 8 above.
11.	Postage, email or any other electronic transfer	Actual expense, if any.

Public Body Fees

Item	Description	Amount
1.	Request fee, payable by every requester	R100.00
2.	Photocopy or printed black & white copy for every A4 page	R1.50 per page or part of the page
3.	Printed copy of A4-size page	R1.50 per page or part of the page
4.	For a copy in a computer-readable form on: <ul style="list-style-type: none"> a flash drive (provided by the requester) a compact disc (CD) if the requester provides the CD to us a compact disc (CD) if we give the CD to the requester 	R40.00 R40.00 R60.00
5.	For a transcription of visual images, for an A4-size page or part of the page	This service will be outsourced. The fee will depend on the



PAIA Fee Structure and Exemptions

Fee schedule and exemption information for information requesters.

Item	Description	Amount
		quotation from the service provider.
6.	For a copy of visual images	This service will be outsourced. The fee will depend on the quotation from the service provider.
7.	For a transcription of an audio record, per A4-size page	R24.00
8.	For a copy of an audio record on a flash drive (provided by the requester) For a copy of an audio record on compact disc (CD) if the requester provides the CD to us For a copy of an audio record on compact disc (CD) if we give the CD to the requester	R40.00 R40.00 R60.00
9.	For each hour or part of an hour (excluding the first hour) reasonably required to search for, and prepare the record for disclosure The search and preparation fee cannot exceed	R100.00 R300.00
10.	Deposit: if the search exceeds 6 hours	One-third of the amount per request. It is calculated in terms of items 2 to 8 above.
11.	Postage, email or any other electronic transfer	Actual expense, if any.



PAIA Fee Structure and Exemptions

Fee schedule and exemption information for information requesters.

Exemption from fees: applicable only to public bodies

A requester does not need to pay an access fee to a public body if:

- they are a single person whose annual income, after permissible deductions (such as PAYE and UIF), is less than R14 712.00 a year, or
- they are married and the joint income with their partner, after permissible deductions (such as PAYE and UIF), is less than R27 192.00 per year.