



**INFORMATION
REGULATOR
(SOUTH AFRICA)**

*Ensuring protection of your personal information
and effective access to information*

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BRANCH: INFORMATION REGULATOR: GAUTENG

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SUPPLY CHAIN MANAGEMENT SPECIFICATION		
Name of Directorate	Information Regulator	
Date of Specification	16 January 2026	
Closing Date	03 February 2026	
Contact Number	010 023 5263/5296	
Venue for delivery of goods /services	Woodmead North Office Park, 54 Maxwell Drive, Woodmead, Johannesburg, 2191, South Africa	
Responses and enquiries should strictly be via E-mail	SCM@inforegulator.org.za	
Contact Person	Lesego Korae / Phindulo Maphangula / Kerryn Mashaba / Milton Gasa	
REQUEST TO APPOINT A SERVICE PROVIDER FOR THE RENEWAL OF KNOWBE4 SECURITY AWARENESS TRAINING TO A DIAMOND PACKAGE.		
Specification to be supplied	Qty	Description
THE RENEWAL OF KNOWBE4 SECURITY AWARENESS TRAINING (DIAMOND PACKAGE).	Refer to attached	Refer to Page 2

**SPECIFICATION FOR THE RENEWAL OF KNOWBE4 SECURITY AWARENESS TRAINING
(DIAMOND PACKAGE).**

The Regulator would like to appoint a service provider for the renewal of knowbe4 security awareness training (diamond package). with the following requirements:

- Product Name: **Knowbe4 security awareness training (Diamond package).**
- Number of users: **140**
- License Duration: **12 Months**

Others - Important

- The service provider to provide at least **2 references** where they have performed similar projects.
- Service provider to submit partner certificate / proof that they are a qualified reseller or partner.
- The service provider will be required to deliver the software before the 2nd of February 2026.

Quotation(s) must be accompanied by the following documents where applicable:

1. Valid copy of Tax Compliance Status Pin.
2. Original certified B-BBEE Certificate/ Affidavit.
3. Most recent CSD registration report.
4. Reseller or Partner certificate
5. Quotations must be valid for two (2) months
6. Completed and signed SBD 4 and SBD 6.1
7. The service provider are encouraged to provide Information Officer Registration Certificate obtainable from the Information Regulator eservices portal.
8. Bids not in compliance with the above-mentioned and received after the closing date of the request for quotation will **NOT** be considered.

SPECIFICATION SIGNED OFF BY	
Signature:	
Date:	16-Jan-2026 13:00 SAST
Name and Title:	Mr T. Luyaba Chief Information Officer (CIO)