INFORMATION REGULATOR (SOUTH AFRICA)

Ensuring protection of your personal information and effective access to information

BRANCH: INFORMATION REGULATOR: GAUTENG

Tel: 083 383 7386   **Fax:**

SUPPLY CHAIN MANAGEMENT SPECIFICATION	
Name of Directorate	Information Regulator
Date of Specification	04 September 2025
Closing Date	02 October 2025
Contact Number	083 383 7386
Venue for delivery of goods /services	Woodmead North Office Park, 54 Maxwell Drive, Woodmead, Johannesburg, 2191
Contact E-mail and Fax	SCM@inforegulator.org.za
Contact Person	Phindulo Maphangula / Kerryn Mashaba / Lesego Korae
REQUEST TO APPOINT A SERVICE PROVIDER FOR THE PROVISION OF DATA LOSS PREVENTION SOLUTION AND CONFIGURATION.	

Specification to be supplied	Qty	Description
SPECIFICATION FOR SUPPLY, IMPLEMETATION, AND CONFIGURATION OF DATA LOSS PREVENTION SOLUTION.	Refer to attached	Refer to Page 2

SPECIFICATION FOR SUPPLY, IMPLEMETATION, AND CONFIGURATION OF DATA LOSS PREVENTION SOLUTION.

1. PURPOSE

1.1 The Regulator is soliciting quotations from qualified and experienced service providers for the supply, implementation, and configuration of a cloud-hosted Data Loss Prevention (DLP) solution. The primary objective is to protect personal information across a defined Microsoft 365 environment, with mandatory deep integration into our existing security stack. The solution must be hosted within the Republic of South Africa.

2. THE KEY OBJECTIVES ARE TO:

2.1 Prevent the accidental or intentional exfiltration of personal information as classified under POPIA, and other relevant compliance frameworks.

2.2 Gain unified visibility and control over data flows within our Microsoft 365 applications.

2.3 Implement effective set of DLP policies across endpoints, email, and cloud applications.

3. DATA LOSS PREVENTION (DLP) REQUIREMENTS.

3.1 Number of Licenses: 150 users.

3.2 Duration of the Licenses: 12 months subscription.

3.3 **Microsoft 365 E3 Suite:**

    3.3.1 Exchange Online: Scan and apply policies to email in real-time.

    3.3.2 SharePoint Online & OneDrive for Business: Scan data at rest and in motion.

    3.3.3 Microsoft Teams: Ability to monitor and control data shared in Teams chats and channels.

3.4 The DLP should allow creating and managing centralised DLP policies.

3.5 Detect sensitive data/personal information using predefined and custom classifiers (e.g., for POPIA).

3.6 Provide real-time user coaching and blocking actions within Microsoft Office applications.

3.7 Generate detailed incident reports and forensics for audit purposes.

3.8 The service provider must provide a once-off implementation and configuration service.

3.9 This includes policy configuration based on our requirements, integration with the systems listed.

3.10 Email SCM for more information: SCM@inforegulator.org.za

4. OTHERS - IMPORTANT

4.1 The service provider to provide at least 2 reference letters where they have performed similar projects.

4.2 The service provider to provide a partner certificate/reseller certificate.

4.3 The service provider will be required to deliver the software within one (1) week of an award letter or official purchase order

4.4 The service provider is required to register their Information Officer (IO) on the Information Regulator's eServices portal.

5. QUOTATION(S) MUST BE ACCOMPANIED BY THE FOLLOWING DOCUMENTS WHERE APPLICABLE:

5.1 Valid copy of Tax Compliance Status Pin.

5.2 Original certified B-BBEE Certificate/ Affidavit.

5.3 Information Officer registration certificate.

5.4 Bids not in compliance with the above-mentioned and received after the closing date of the request for quotation will **NOT** be considered.

6. SIGNATURE

Specification Signed off by	
Signature:	DocuSigned by: DFAC8CCA4EE546B...
Date:	04-Sep-2025 | 14:13 SAST
Name and Title:	Mr T. Luyaba Chief Information Officer (CIO)