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BRANCH: INFORMATION REGULATOR: GAUTENG

Tel: 010 023 5263 / 01023 5263 5200 Fax:

SUPPLY CHAIN MANAGEMENT SPECIFICATION		
Name of Directorate	Information Regulator	
Date of Specification	22 July 2025	
Closing Date	28 July 2025	
Contact Number	010 023 5263/5200	
RFQ Number	RFQ 024-2025/26	
Venue for delivery of goods /services	Woodmead North Office Park, 54 Maxwell Drive, Woodmead, Johannesburg, 2191	
Contact E-mail and Fax	SCM@infoeregulator.org.za	
Contact Person	Kerryn Mashaba / Phindulo Maphangula	
REQUEST TO APPOINT A SERVICE PROVIDER FOR THE SUPPLY OF ADOBE CREATIVE SUITE AND ADOBE PRO FOR TEAMS LICENSES		
Specification to be supplied	Qty	Description
SUPPLY ADOBE CREATIVE SUITE AND ADOBE PRO FOR TEAMS LICENSES	Refer to attached	Refer to Page 2

SPECIFICATION FOR THE SUPPLY OF ADOBE CREATIVE SUITE AND ADOBE PRO FOR TEAMS LICENSES

The Regulator would like to appoint a service provider for the supply **ADOBE CREATIVE SUITE and ADOBE PRO FOR TEAMS LICENSES**.

The Regulator would like to urgently procure Adobe Creative Suite and Adobe Pro for Teams Licenses

1) ADOBE CREATIVE SUITE AND ADOBE PRO FOR TEAMS LICENSES

IMPORTANT SERVICES TO BE NOTED ON THE QUOTE:

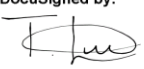
- 2 x Adobe Creative Suite Licenses
- 5 x Adobe Pro Licenses including Acrobat AI Assistant

Others - Important

- The service provider to provide at least **2 references** where they have performed similar projects.
- The service provider will be required to deliver the software within **one (1) week** of an award letter or official purchase order
- The service provider is required to register their Information Officer (IO) on the Information Regulator's eServices portal.

Quotation(s) must be accompanied by the following documents where applicable:

1. Valid copy of Tax Compliance Status Pin.
2. Original certified B-BBEE Certificate/ Affidavit.
3. Most recent CSD registration report.
4. Information Officer registration certificate.
5. Quotations must be valid for two (2) months.
6. Bids not in compliance with the above-mentioned and received after the closing date of the request for quotation will **NOT** be considered.
7. Information Officer registration certificate.

Specification Signed off by	
Signature:	<div>DocuSigned by:  DFAC8CCA4EE546B</div>
Date:	21-Jul-2025 09:13 SAST
Name and Title:	Mr T. Luyaba Chief Information Officer (CIO)